

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
PERIMETER CENTER  
9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233**

**CIC MANAGEMENT INFORMATION FUND REGULATORY REVIEW COMMITTEE  
OF THE  
COMMON INTEREST COMMUNITY BOARD**

*Tentative* **AGENDA**

**THURSDAY, SEPTEMBER 27, 2017 AT 9:30 AM**

**2<sup>nd</sup> FLOOR, BOARD ROOM 4**

- I. CALL TO ORDER**
- II. EMERGENCY EVACUATION PROCEDURES**
- III. INTRODUCTION OF COMMITTEE MEMBERS**
- IV. APPROVAL OF AGENDA**
  - 1. Committee Agenda, September 27, 2018
- V. PUBLIC COMMENT PERIOD\***
- VI. OVERVIEW**
  - 1. Overview of Regulatory Review Process
    - a. Standard Regulatory Process Chart
    - b. Executive Order #14
  - 2. Review Purpose of Committee
    - a. Agency Background Document for Notice of Intended Regulatory Action (NOIRA)
    - b. Overview of Common Interest Community Management Information Fund Regulations
- VII. RESOURCES AND INFORMATION**
  - 1. Applicable Laws and Regulations
    - a. Statutes
      - i. Chapter 23.3 of Title 54.1 of the Code of Virginia (CIC Board Enabling Statute)
      - ii. Chapter 29 of Title 55 of the Code of Virginia (Common Interest Community Management Information Fund Statute)
      - iii. Association Annual Report Filing Requirements in Chapters 4.2, 24, and 26 of Title 55 of the Code of Virginia
    - b. Common Interest Community Management Information Fund (CICMIF) Regulations
      - i. Current CICMIF Regulations, Effective June 1, 2018
      - ii. Previous Versions
        - 1. Real Estate Board CICMIF Regulations, Effective September 10, 2003
        - 2. CIC Board CICMIF Regulations, Effective November 27, 2008
        - 3. CIC Board CICMIF Regulations, Effective May 15, 2009
  - 2. CIC Association Registration Fees
    - a. 2006 Real Estate Board Report on CIC Association Management
    - b. 2007 Real Estate Board Regulatory Amendment to CICMIF Regulations
    - c. CIC Board Association Fees Data, FY 2016-2018
    - d. CIC Management Information Fund Trend Analysis (2017)
- VIII. REGULATIONS**
  - 1. Discussion of Draft Proposed Regulations
    - a. Board Member Comments from 2017

\* Five minute public comment, per person.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

**IX. OTHER BUSINESS**

**X. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**

**XI. ADJOURN**

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